

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Wednesday, November 7, 2012

The Jefferson County Highway Committee met on Wednesday, November 7, 2012, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; George Jaeckel; Glen Borland; Al Counsell; Blane Poulson

Members absent: None

Also Present: William Kern, Highway Commissioner
Ann Jenswold, Highway Department
Erik Coonen, Highway Department
Brian Udovich, Highway Department
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the October 2, 2012 Highway meeting, having been distributed in advance, it was moved by Mr. Jaeckel and seconded by Mr. Borland to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Counsell, Poulson

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

- Winter Highway Conference: January 14-16, 2013 in Wisconsin Dells, Chula Vista Convention Center

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Project/Construction Work**

CTH "E" (CTH "P" – CTH "F") – Rehabilitation, Pulverize, Pave

Rehabilitation and binder paving is complete

Update – Project is complete

CTH "SC" (STH 16 – CTH "CW") – Construction, Pave

Construction is in progress on the north 1.0 mile

Update – Paving work is ongoing, minor finish work will be completed late fall, or early spring

CTH "B" (Rock Lake Road – CTH "V") – Mill, Pave

Small project will be completed in early May

Update – Project is complete

CTH "A" (CTH "S" – Lake Mills) – Major Culvert, Pulverize, Pave

Summer/Fall project

Update – Paving work should be completed by November 9

CTH "C" (Evenson Road – CTH A) – Design, Construction

Survey and design work is complete

Update – Construction work will take place in early spring, resurfacing project will take place next summer

- **General Maintenance**

Crews are working on additional mowing needed on state and county highways

Crews have finished seal coat work on all county, town, and city roads

Crews are finishing any shoulder and maintenance work before winter

- **Winter Maintenance**

- **Office/Shop**

OLD BUSINESS

NONE

NEW BUSINESS

9a. Update on Old Countryside Site purchase and planning work

Phil Ristow and Gary Petre have been talking to different environmental firms to do a walk through the old Countryside site. To date no firm has been selected to do the walk through. On

November 13, 2012, the Jefferson City Council will be meeting and discussing zoning and the land use plan for this site. No Motion.

9b. Approve WisDOT 2013 Routine Maintenance Agreement

Commissioner Kern stated that the amount of the agreement is higher than previous years due to the additional lane miles that Jefferson County has obtained.

It was moved by Mr. Borland and seconded by Mr. Poulson to approve and sign the WisDOT Routine Maintenance Agreement for 2013, in the amount of \$1,794,700.00.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Poulson, Counsell

NOES: None

ABSENT: None

ABSTAIN: None

9c. Discuss timeframe for upcoming equipment bids

Commissioner Kern stated that there are three items coming up for equipment bids. 1) 2013 Sign Truck (trade/sell existing truck). Bids will be out November 6, Highway Committee will review on December 4, 2012. 2) 2013 Gooseneck Equipment Trailer (trade/sell existing trailer). Bids will be out November 6, Highway Committee will review on December 4, 2012. 3) 2012 Used or 2013 New 80,000 Tracked Excavator. Bids will be out November 6, Highway Committee will review on December 4, 2012. No Motion.

9d. Discuss 2013 Highway Budget and amendments

Commissioner Kern stated that there was only one amendment that affected the Highway Department. Amendment #7, brought forward by Carlton Zentner proposed to eliminate the \$1,543,127 of fund balance allocated to the Highway Department facilities project. This proposed amendment would decrease the tax levy by \$1,543,127. No Motion.

9e. Review monthly financial account summary

The Highway Commissioner discussed the financial account summary with the Committee, and answered questions. No Motion

10. Highway Operations Report

The Commissioner reviewed the operations with the Committee regarding current operations. He also discussed with the Committee the fuel spill that took place two weeks ago. The fuel handler overfilled the tanks and fuel was spilled at the Jefferson shop area. The handler did not report it to anyone at the shop and later in the evening reports were coming in stating the smell of fuel by the river. The DNR, Fire Department and Environmental Specialists were on hand for clean up. The Committee discussed whether the bill for this fuel should be paid or held. The Highway Commissioner stated that 200 gallons were deducted from the bill. If it happens to be more or less in the end, the bill will be adjusted. No Motion.

The Highway Commissioner also brought forward from the Administration & Rules Committee a Resolution from Langlade County regarding intent to seek state support of frac sand mining via

policy development. The Committee discussed the issue and will bring it up at a later date if deemed necessary. No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	10/16/12	\$	337,911.30
BILLS:	11/01/12	\$	395,658.45
BILLS:	11/07/12	\$	78,604.22
COMMITTEE:	SEPTEMBER	\$	<u>396.05</u>
TOTALS:		\$	812,570.02

It was moved by Mr. Counsell and seconded by Mr. Poulson that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Poulson, Counsell

NOES: None

ABSENT: None

ABSTAIN: None

The next Highway Committee meeting will be Tuesday, December 4, 2012 at the Jefferson County Highway Department. January's meeting will be January 2, 2013.

Motion by Mr. Poulson and seconded by Mr. Counsell to adjourn at 8:55 a.m.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Poulson, Counsell

NOES: None

ABSENT: None

ABSTAIN: None

Approval:

Al Counsell, Secretary